

**Graduation Requirements and Transcripts  
Office of Global Engagement**

According to the Mercer University Macon campus 2023-2024 catalog, general undergraduate degree requirements policy:

Undergraduate students must complete at least 32 credit hours and not less than one fourth of their minimum degree requirements at Mercer to be awarded a Mercer degree. Ordinarily, the last year of academic work (32 semester hours) must be done in residence. At least 12 hours of upper division work in a major, concentration, or specialization and 6 hours of upper division work in a minor, if elected, must be done in residence. (p. 104)

As part of our policies, students are NOT allowed to study abroad for the entirety of their last semester at Mercer. If you are applying for a study abroad semester long program during your last semester at Mercer, you will need to talk with the global education coordinator about your options. There are many risks which come with studying abroad your last semester, including:

- You must pass all classes in order to graduate, and that the classes you take must be the classes listed on my course approval form. Additionally, you understand that if you enroll in classes that are not listed in your course approval form, you risk delaying your graduation.
- You understand that at the time of the graduation ceremony at Mercer University, your transcripts from abroad will not be received and processed by Mercer. You understand that this means that your degree will not be finalized and conferred immediately upon your return to the United States. You also understand that it may take up to three (3) months after your program ends for your transcript from abroad to be sent to Mercer University and processed and that this delay can have an adverse effect, resulting in your inability to accept employment that requires an official transcript from Mercer University and the ability to walk at graduation.

By signing this document, you understand the risks associated with participating in a semester long program during your last semester and that should you chose to continue participating in the program without proper disclosure to the study abroad coordinator about your program taking place during the last semester, you undertake the risks listed above.